

**Retired Art Educators Issues Group (RAEA) 2018
Outstanding Student Chapter Award Application**
(Award will be presented at the 2018 NAEA Convention)

Please print.

DATE: _____
Student Chapter President: _____ **email** _____
Student Chapter Sponsor: _____ **email** _____
College/University: _____
Mailing Address: _____

Please list all elected officers with their names, position, and email contact information below:

- **DEADLINE for SUBMISSION:** *Postmarked November 1st, 2017* (Award submissions based on previous year's activities)
- **ELIGIBILITY:** *Must be a Registered Student Chapter with NAEA effective through the 2018 NAEA Convention March 22 - 24, 2018. (Annual Registration required) Go to <http://www.arteducators.org/community/student-chapter> to register.*

Please review the following criteria for the RAEA Student Chapter Award Application (detailed information available on pages 2 - 4) **and then submit:**

1. RAEA Student Chapter Award Application (page 1), completed and signed
2. A one-page letter from Chapter Advisor
3. A one-page letter from Chapter President
4. List of student chapter members with their NAEA membership numbers
5. No more than eight pages of student chapter activity examples
6. A copy of email notification the national office that the chapter is registered with NAEA effective through the NAEA Convention March 22 - 24, 2018

Submissions must not exceed twelve pages in length and must include the six criteria above to be qualified. Applications not following these requirements will not be considered.

Submit (6) copies of your submission so it can be distributed to a committee for review. **Each set of the six copies submitted must be stapled separately. Binders are not necessary.**

Submit to: Kathy Duse, Awards Coordinator, NAEA, 901 Prince Street, Alexandria, VA 22314-3008 (Postmarked November 1st, 2017) Please direct any questions to: Kathy Duse, kduse@arteducators.org, 703-889-1281

I _____ (Student Chapter Sponsor/Advisor) certify that all information in this application is true and correct to the best of my knowledge and I hereby nominate the above chapter for the Outstanding Student Chapter Award sponsored by the Retired Art Educators Affiliate (RAEA) and submit for consideration the accompanying required information.

This page clarifies what must be included in the submission.

1. Application form

2. Student Chapter Advisor one-page letter describing:

- ✓ The overall demeanor of the group and the leadership habits of the Student Chapter Government
- ✓ Frequency of meetings and general agenda of meetings
- ✓ The advisor's relationship with the Student Chapter
- ✓ Special qualifications that make the chapter a candidate for receiving the award

3. Student Chapter President one-page letter to highlight chapter activity in:

- ✓ Advocacy activities of the organization
- ✓ Community service projects of the organization
- ✓ Professional development activities of the organization
- ✓ Fundraising activities of the organization
- ✓ Local, state, and national presentations conducted by student chapter members

4. List of student chapter members with their NAEA membership numbers.

***This can be obtained by requesting a membership list from NAEA. **Request by October 10th, 2017.**

5. A minimum of six and maximum of eight pages of labeled examples of chapter activities in hard copy (no CDs or DVDs) that illustrate activities of the organization. Examples could be flyers, photos, a print out from the webpage, etc. Following is an abbreviated list, which can serve as evidence to support the letters from the Chapter President and Advisor.

- ✓ Digital Media Communications (website: please provide current URL)
- ✓ Advocacy
- ✓ Student Chapter Government
- ✓ Community Service
- ✓ Professional Development
- ✓ NAEA Membership
- ✓ Fundraising
- ✓ Presentations

6. A copy of email notification that the chapter is registered with NAEA effective through the 2018 NAEA Convention, March 22 - 24, 2018.

Carefully review criteria on the rubric (pages 3-4) that will be used to assess each application by the RAEA appointed committee. The rubric provides more specific information about the standards and criteria used to determine the recipient of the RAEA Outstanding Student Chapter Award.

We thank you for your interest in the award and look forward to receiving your application!

2018 RAEA Outstanding Student Chapter Award Scoring Rubric

Directions for Committee Review Member: Use this list of criteria to score each Student Chapter. Score points for each category title as listed.

Name of Student Chapter: _____

Section 1 Visual Arts – Digital Presence

Category Title	Exemplary (2 pts)	Emerging (1 pt)	Not Evident (0 pt)
Digital Media Website	Chapter website is exemplary: 1) is aesthetically appealing - has strong design qualities, 2) provides ample resources, 3) is user friendly, and 4) <i>current</i> .	Website is emerging.	No chapter website
TOTAL POINTS Section 1: ____/2			

Section 2 Collaboration and Community

Category Title	Exemplary (2 pts for each category)	Emerging (1 pt for each category)	Not Evident (0 pt for each category)
Advocacy	Chapter promotes positive visual arts experiences in multiple activities and events in schools and community.	Advocacy efforts are limited, but emerging.	Very little or no evidence of advocacy.
Student Chapter Government	The Student Chapter government structure has at least three elected officers with specific duty assignments and responsibilities.	Has elected officers but unclear duty assignments	The Chapter does not have elected officers.
Community Service	The Student Chapter shows evidence, with descriptions, of multiple (three or more) community service efforts (e.g., art night for children, volunteering in local community centers, hosting a book drive for underfunded schools).	Limited evidence of community service.	No evidence of community service.
TOTAL POINTS Section 2 ____/6			

Section 3 Professional Growth & Development

Category Title	Exemplary (2 pts for each category)	Emerging (1 pt for each category)	Not Evident (0 pt for each category)
Professional Development	Evidence of Student Chapter members' participation in multiple professional development opportunities such as seminars, workshops, art shows, museum events, and regional and state conferences.	Little evidence of professional development.	No evidence of professional development.
Fundraising	Evidence of multiple fundraising efforts to further the chapter's growth and initiatives.	Limited evidence of fundraising.	No evidence of fundraising.
Presentations	Two or more Student Chapter members attended the previous year's NAEA convention, attended student sessions, participated or assisted in Student Chapter activities such as working at the Student Chapter Welcome Table, presenting at the Student Roundtables and/or regular convention presentations. (Must provide evidence.)	Evidence of presentations by or involvement of members at the previous convention is provided.	No evidence of presentations by, or involvement of, members at the previous convention is provided.
TOTAL POINTS Section 3 ____ /6			

Add All Sections:

Section 1 _____/2

Section 2 _____/6

Section 3 _____/6

Total _____/14 Points